

NCFL Board Minutes –August 10, 2022

Board Members Present:

Randi Walker, Betsy Winters-Russell, Linda Romeo, Kathleen Turley, Mark Reamer, Judy Albert, Kim Grethen, Judy Albert, and Rick Werwaiss

Also present: Vicki Wills (Library Director)

- Meeting called to order at 7:10 pm.
- Betsy moved to approve June 2022 minutes. Judy seconded. All in favor. Motion passed.

Library Director's Report

- The back-up radio transmitter alarm has periods of not working, sometimes for several hours. CIA Security Systems has been working to resolve the issue. Last Saturday CIA received an alarm call even though no apparent alarm was triggered at the Library, which was open during this period. The CIA sent the sheriff's patrol because they were not able to contact anyone from the Library. Mark offered to investigate the issue further.
- Summer programs with the 'Oceans of Possibilities' theme have been very well attended.
 - Tie dye with spray
 - Alpaca farm visit
 - StoryWalk on Albany-Hudson Electric Trail will not take place this year.
 - Columbia County Fair – staffing at the Columbia County Library Association (CCLA) table:
 - Thursday, Sept. 1st
 - Julie Kabat 9:30 – 11:30 am
 - Liz Smith 11:30am– 1:30 pm
 - Rick Werwaiss 1:30 – 3:30 pm
 - Monday, Sept. 5th
 - Kathleen Turley 12:00-2:00 pm
 - Linda Romeo 2:00-4:00 pm
 - Kim Grethen 4:00-6:00 pm
- CCLA
 - Seed Saving workshop August 29th at 6:30pm via Zoom.
 - Martin Van Buren National Historic Site presentations by Zoom 2nd Mondays until December. Presenters and dates:
 - Dawn Olson - September 12th
 - Melissa Dalley - October 3rd
 - Zachary Anderson - November 14th
 - Mike Wasko - December 12th
- Library cleaning - Sal Restivo retired after 15 years as our cleaning service. Michael Sullivan is taking over. Michael also agreed to handle the snow shoveling duties.
- Staffing – Nancy Dilley will be working from home and in the Library during times of limited traffic. Suzanne Cardinal works Thursdays from 4 to 7 pm with the possibility of more hours in the winter.
- Volunteering - Cameron Vining (9th grader) has been volunteering and is very helpful, consistent, and eager. A volunteer is needed to help on Tuesdays for two to three hours, in the middle of the day. The schedule for staff and volunteers is as follows:

- Monday – Brian S. & Dottie C.
- Tuesday – vacant, Susan 5-7
- Wednesday – Cyndie L.
- Thursday – Suzanne 4-7
- Friday – Cyndie
- Saturday – Vicki K. & Barbara C.
- Disaster Plan Policy – needs review by Executive Committee
- Airborne Infection Prevention Plan – this should be approved as a policy. Randi offered to review the Plan.

414 Campaign

- Judy reported that the petitions were accepted by the Board of elections.
- The following is a schedule of for notifying residents about the ballot initiative:
 - A mailing which will be distributed by the Friends of the Library will go to all registered Town of Chatham in early to mid-October. Kim created the flyer.
 - Emails friends and patrons of the Library.
 - An ad will run at the Crandell Theater for the months of September and October.
- Judy expressed the need for volunteers to go door-to-door to get out the vote and remind people to turn the ballot over to vote for the initiative. Dottie will co-lead the get out the vote effort and is looking for a helper. Volunteers will go door-to-door the last four weekends before the election.
- The campaign also plans to purchase road signs.

Finance Committee

- Rick is still working with Heather on budget summaries.
- Rick reported that the library has received most of its revenue for the year. The revenue is about \$3,000 behind the yearly, project budget. This does not include two more fundraisers. In terms of expenses, the library is behind what it usually spends in comparison to this time last year.

Fundraising Committee

- Vegetable Garden Tour – Randi reported there were about 21 attendees and the fundraiser netted \$530.
- Cocktails in the Garden – Linda reported that the tents are going up at 1:00 pm on the day of the event. Kim will send the reservation slip out to the Board to share with friends.

Marketing Committee

- The Committee has been discussing the event module on our website. This would be a mechanism for people to signup for an event as opposed to a manual system. This system would also cover people signing up for fundraisers.

Building & Grounds Committee

- Nothing to report

Arts & Culture Subcommittee

- Reggie's concert was a great event - 52 people attended!
- On August 28, the Subcommittee arranged for Amelia, an artist to make fish puppets for the Kids Summer Program.
- Next event is September 18th, with artist Laura Cannamela.

Live and Learn Subcommittee

- Eco Cooking with Linda Romeo – August 17th
- Medicaid 101 - September 7th
- Eco-Friendly Flower Arranging – Elain Donges October 12th
- Align Your Finances with Your Values – Michael Richardson November 9th

Executive Committee

- Nothing to report

Nominating & Governance

- Nothing to report

New Business

- The Board discussed the possibility of a hybrid Board meeting with some members meeting by Zoom. Board members discussed the benefits of meeting by hybrid or at least changing the meeting date to a different Thursday in the month.

Judy moved to adjourn the meeting; Kim seconded, all in favor. Motion passed.

Next Library Board meeting is September 14, 2022, at 7:00 pm.