

Filming and Photography Policy

The most important priority for North Chatham Free Library is to provide library services to the North Chatham and surrounding communities, as fully described in the Library's Mission Statement. The filming and photography described below is allowed only to the extent that it does not interfere with the provision of library services and is consistent with the Library's Mission Statement and Rules.

Note that any persons filming or photographing on library property have sole responsibility for gaining all necessary releases and permissions from persons who are filmed or photographed, including specifically minors and young adults. The Library undertakes no responsibility for obtaining these releases.

Also note that library staff may terminate any photo session that appears to compromise public safety or security, or if it interferes with normal library usage by its patrons.

News Media

Although the Library has an open door policy for news media photographers and reporters who are doing stories or projects that directly involve the library and its programs, advance authorization for such photography must be obtained from the Library Director.

The Library does not grant permission for news media to use its facilities for stories or projects that do not relate to the library itself; however, research photography of the library's materials and resources are permitted within certain limitations. It does not allow using Library facilities as interview venues for unrelated stories, and does not allow access to library patrons for opinion polls or man on the street interviews within its facilities.

Documentary-Type Photography

The Library permits photography of its premises and activities when the use of the photographs involves the library directly; books, articles, or videos about the library itself, the library's position in the hamlet of North Chatham as a tourist or learning destination. Authorization must be obtained in advance from the Library Director.

Commercial Photography

The Library does not permit commercial photography on or in its facilities. This includes, but is not limited to, using library buildings, grounds or interiors as a stage set for portraiture, model photography, and product photography. It includes photography or filming used to advertise goods or services unrelated to the library for commercial sale or promotion.