

NCFL Board Minutes – January 11, 2023

Board Members Present:

Bob Weiss, Randi Walker, Rick Werwaiss, Mark Reamer, Kim Grethen, Linda Murawski, Linda Romeo, Kathleen Turley, Dale Saylor, and Julie Kabat

Also present: Vicki Wills

- Meeting called to order at 7:06 pm.
- Rick moved to approve the December 2022 minutes. Randi seconded. All in favor; motion passed.

Library Director's Report

- Vicki has been working with Bob Weiss on improvements related to tracking expenses.
- S & F is now our security system. The Library as a commercial property is covered through a primary and secondary alarm system and both systems are working.
- Library will offer tax assistance, one day a month in February, March, and April. This service is being publicized with the Nassau and Valatie libraries.
- Currently we have eight volunteers and four staff. The volunteers are: Nancy Restifo, Brian S, Dottie C., Marta T., Susan S., Barbara C, Ann F., and Bob W. Suzanne Cardinal and Nancy Dilley are paid staff that cover when Vicki is out. Vicki mentioned that we could use another paid staff at the front desk.
- Columbia County Library Association reduced our grant by \$200. Originally it was \$3,000. All libraries were reduced.
- Vicki reconstructed the policy binder. The Department of Education has mandates on which policies should be adopted. Mid-Hudson Library System wants all libraries to post approved policies. Vicki asked Kathleen if she would work with her on reviewing the policies.
- Computers – Trevallyan's updated our computers and laptops.
- Webpage – Needs to be updated to include a Board of Trustees page, and approved Library policies, budget, facility capital plan, and strategic plan.
- Fridays for Kids – on January 27th there will be either a snowshoe or tracking with Mud Creek program.

Finance Committee

- Bob reported that Susan Van Tassel will start this month and Nancy will be helping.
- Bob has been looking into our previous tax filings with the State.

Fundraising Committee

- Randi reported for Betsy. The following fundraisers are planned. Chairs or co-chairs and helpers are needed:
 - April: wine or beer tasting
 - June: pig roast
 - July: vegetable Garden tour
 - August: cocktail party in the garden
 - September: quilt raffle
 - November/December: wreath sale
- The Board discussed sending an annual appeal letter in September or October.

Marketing Committee

- Met to discuss adding our policies to our website.

Building & Grounds Committee

- Mark reported on some plumbing upgrades.

Arts & Culture Subcommittee

- Julie is still waiting to hear about the grant and getting ready for the March program.

Live and Learn Subcommittee

- Vicki is looking for people to assist with programs. She's working on final reports for the Subcommittee which will be meeting on February 27th.
- Upcoming programs
 - Genealogy Webinar – January 18 - 2-part Feb. 16
 - Zero Waste Feb 7
 - In the works for March - "Taking Care of Fruit Trees", Marisa chair with Karen as co-chair.
 - April - "Fishing with Your Family" looking into hosting this program with the Land Conservancy. Carol will chair this program.
 - May - "What to do when someone dies" addressing practical steps as well as emotional issues Karen chair with Marisa as co-chair. There could be an additional session covering other issues.
 - June – looking into holding a self-defense or spinal health tips, need a chair and co-chair for this program.

Nominating & Governance

- *Nothing to report.*

Executive Committee

- *Nothing to report.*

New Business

Rick will be contacting the personnel committee to schedule a meeting soon.

Rick made a motion to adjourn. Kathleen seconded. All in favor; motion passed.

Next Library Board meeting February 8, 2023, at 7:00 pm.