

NCFL Board Minutes – June 14, 2023

Board Members Present:

Bob Weiss, Mark Reamer, Kim Grethen, Linda Murawski, Linda Romeo, Betsy Winters, Julie Kabat, Dale Saylor, Judy Albert, Kathleen Turley, Liz Smith

- Meeting called to order at 7:05pm.
- Kim moved to approve the May 2023 minutes. Kathleen seconded. All in favor; motion passed.

Library Director's Report (Read by Dale, in Vicki's absence)

- Vicki thanked everyone for their support and patience. She expressed special appreciation to the Personnel Committee.
- Tax Assistance Program - on the last day of the program, two people were unable to take the stairs to work with the tax assistant.
- Summer Programs – All Together Now all on Thursdays at 4 pm
 - Robinson Wildlife Lectures
 - Geo Minerals (Mad Science)
 - Ukulele with Music Julie
 - Animal Menagerie with Sharon Audubon Center
 - Gardening with Kids
 - Mitzi Dorton will be talking about her book Chief Corn Tassel, and how to get your work published.
 - Ice Cream Social – Saturday August 12.
- Staffing - Marta Tuthill is working parttime. Suzanne Cardinal is working extra hours.
- Columbia County Libraries Association – Vicki has not been able to attend meetings for the last two months.
- Friday 4 Kids – ended for year.

Finance Committee

- Wine tasting numbers came in a bit below expected numbers but those budget numbers were purely estimates.
- DOL unemployment charges will be reversed.
- Possible adjustment of forecast Live & Learn grants was discussed; Bob to follow up.
- Vicki will receive sick leave payments until she can return to work.

Fundraising Committee

- Betsy reported on the wine tasting fundraiser – a success! Very good feedback from this year's event and will continue next year possibly with The Bottle Shop again.
- Quilt Raffle – Sew N Sews have tickets for sale right now. We will get raffle ticket prices added to Library website.
- No Garden Tour event this year.
- Cocktail Party event (August 19) – Looking to add an additional fundraising opportunity to the event. Some ideas discussed but nothing final. Also requested to add additional person as bartender support. Ellen will be compensated for extra time due for publicity.

- Linda M & Liz - Grant package skeleton has been completed and looks great! Linda will be requesting additional information to fill in from various board members, including board member bios.
- Liz requested that anyone with knowledge of additional grant opportunities to please let her know. She will distribute a list of our current grant sources.
- Julie asked if there was interest from the Library in receiving a recycled plastic bench for the garden from Lori Tillman. She will gather more detail.
- Kim researched two potential purchases with new grant funds:
 - 20' x 40' commercial grade event tent, approximately \$4,500
 - LED lighting fixtures for the front section of the library, approximately \$150 each

Marketing Committee

- Database of names is being updated by reviewing guest books and deciphering names and emails. This is being merged with the main contact list.
- A big thumbs up regarding the website taking event reservations. The Wine Tasting reservations were a success!

Building & Grounds Committee

- Annual roof and gutter cleaning has been done. Also trim repair on Little Library and caps have been added to the DeAngelis fence.
- We are looking to purchase our own large event tent. Mark and Linda are researching this.

Arts & Culture Subcommittee

- Julie reported that Robin Guthridge is a new member of our subcommittee.
- We hosted two programs in late May and early June. *Mrs. Greenthumbs* - audience, 36. *Seeing Jesus in the Eyes of the Oppressed*: audience, 7, but very attentive and good discussion.
- Julie reported that her subcommittee will meet later this month to choose artists for next year's grant proposal. They would like to offer a wide variety of art forms. If you have any suggestions, let her know.

Live and Learn Subcommittee

- Looking for Subcommittee volunteers. Please ask around.
- Death, Dying & Bereavement 4-part series.
 - May 10, What to do When someone Dies at Home – 19 attended.
 - Hospice (July 11)
 - Walking through the Fire (Sept. 19) – Grief – *is this capped at 12 people?*
 - Elder Law & Medicaid (Oct. 18)
- June 7, 10 am Book Lovers recommendations – *event cancelled*.

Nominating & Governance

Executive Committee

- Joint Personnel and Ex Comm meeting scheduled for June 25.

New Business

- Training for the front desk
- Kim proposed the creation of a Volunteer Committee, headed by a board member. The goal is to have one central repository for volunteers. All other committees would be able to draw on this resource. Betsy will also follow up with Dottie on how the Chatham Dems group runs this program.
 - She detailed that the Board member could either do the bulk of the work or simply be the contact person and representative at Board meetings.
 - Gather resources already in place from Vicki W., Bonnie Rothenberg (Books & Blooms' Volunteer Coordinator), and Judy Albert (414). Do outreach via the newsletter & social media.
 - Canvass Vicki and committee chairs to find out what skills are needed and devise a survey to provide to potential volunteers so they can be matched with needs of the Library and various committees.

Judy moved to adjourn. Linda seconded. All in favor; motion passed. Meeting adjourned at 8:15pm.

Next Library Board meeting July 12, 2023, at 7:00 pm.