

NCFL Board Minutes – September 13, 2023

Board Members Present:

Bob Weiss, Mark Reamer, Kim Grethen, Linda Murawski, Linda Romeo, Betsy Winters, Julie Kabat, Rick Werwaiss, and Catherine Forbes

Also present: Vicki Wills

- Meeting called to order at 7:15 pm.
- Julie moved to approve the August 2023 minutes. Bob seconded. All in favor; motion passed.

Nominating & Governance

- Rick moved to nominate Catherine Forbes as Library Board Trustee for the term of (September 2023 to December 2025). Julie seconded. All in favor; motion passed.
- As a reminder that all trustees are required to complete a minimum of two hours of trustee education annually (Education Law 260-d added by Chapter 468 of the Laws of 2021).

Upcoming events, from MHLS email 8/10:

- **Trustee Essentials** | September 18th, 2:00-3:30 PM | [Register](#)
- **Core Values & Ethics** | September 21st, 5:00-6:30 PM | [Register](#)
- **Trustee Handbook Book Club: Equity, Diversity, Access & Justice** | October 17th, 5:00-6:30PM | [Register](#)
- **Trustee Handbook Book Club: Financing & Managing Construction Projects** | December 19th, 5:00-6:30PM | [Register](#)

Library Director's Report

- Vicki shared that she will be leaving the library once a new Director is hired and trained. The new Director will be required to have an MLS degree.
- There are now multiple events where the county book “The Boy Who Harnessed the Wind” will be read and featured. The Library plans a reading on North Chatham community day on October 14, and Rick volunteered to lead the discussion.
- There are two separate “The Boy Who Harnessed the Wind” events. The first is reading the book to children on North Chatham Day, October 14th and it will probably be Rick doing that reading. The 2nd is Community Read Day on November 4th, where people read the book and then discuss it. That discussion will be led by Rick, as well.
- Quilt raffle ticket sales are \$371 currently. Raffle tickets were given to all Board members to sell.
- The Library will again be participating in Hatsgiving. The request is for either handmade or purchased hats and gloves for children.

Finance Committee

- Bob forwarded a budget report to all, prior to the meeting.

Fundraising Committee

- Chase The Chill will be chaired by Kim and Liz Smith and will take place at the end of January. The date will depend on the host's schedule and Superbowl.
- North Chatham Community Day will be our next event. A call for volunteers will go out for folks to sell raffle tickets, make chili and cornbread, and to help with a small book sale. Betsy

is chairing this event. Vicki has offered to cull Library books to add to the sale as we did last year.

- The last event of this season will be our annual wreath sale. Dale will chair this event.
- The annual appeal letter was discussed with a send date of late October. Rick and Kim will draft the letter.

Marketing Committee

Nothing to report.

Building & Grounds Committee

Nothing to report.

Arts & Culture Subcommittee

- Julie reported that the program held on Sunday (*Hello Bookstore*) was one of the best they've ever had. Filmmaker Adam Zax developed a power point that revealed his thinking behind the film including genre of film (sense of place), cinematic influences, historical background of The Bookstore, etc. Owner Matt Tannenbaum came too. What a great discussion! Unfortunately, they had a very small audience (11), the day after power outage.
- She also reported that they received extra funding from CREATE the arts council. So, they added a program to their fall lineup: Alex Prizgintas, who plays electric cello, "From Bach to Rock" will provide a program on November 5th at 1 pm (change of time to accommodate his traveling). Thanks to Vicki Wills for sending along his information.
- Julie reported that the Subcommittee is so happy that Ellen Boyle is now preparing the press releases and promotion and Kim Grethen creates wonderful posters.
- The Subcommittee continues to prepare for next year's grant.

Live and Learn Subcommittee

- Catherine attended a meeting prior to this Board meeting and was very impressed with the group and the programs planned. She sees her role as working on attracting new participants to the programs.
- On the schedule currently:
 - Two programs dealing with grief
 - Energy efficient appliances
 - Cooking soups with Linda Romeo

Personnel Committee

- An update from Kim was given earlier in the meeting relating to the retirement of Vicki and the hiring of a new Director.

Volunteer Committee

- Kim provided updates. As a result of the first meeting of this Committee, a survey was created, and will be distributed to all Committee chairs for their input on volunteer needs. Once this is completed there will be outreach to our entire community as well as our current volunteers. A database will then be created for use as events and front desk requirements arise.

Executive Committee

Nothing to report.

New Business

- Betsy asked if there was interest in disposing of the current books stored in the basement. She has been in touch with a group that works with other libraries by collecting disposables and composting them to create bio-char. There is interest so she will continue the dialog.

Bob moved to adjourn. Catherine seconded. All in favor; motion passed. Meeting adjourned at 8:31pm.

Next Library Board meeting October 11, 2023, at 7:00 pm.