

NCFL Board Minutes – October 11, 2023

Board Members Present:

Bob Weiss, Mark Reamer, Kim Grethen, Linda Murawski, Linda Romeo, Betsy Winters, Julie Kabat, Dale Saylor, Catherine Forbes, Kathleen Turley, and Randi Walker

Also present: Vicki Wills

- Randi called the meeting to order at 7:03 pm.
- Betsy moved to approve the September 2023 minutes. Kim seconded. All in favor; motion passed.

Library Director's Report

- Vicki will take time off for a death in the family, but reported that there is staff and volunteer coverage during her absence.
- Vicki distributed a flyer from the Columbia County Library Association detailing a variety of events for the community read book, the Boy Who Harnessed the Wind. She talked about the windmill workshop taking place at the Library on October 28, at 4 pm. Pre-registration is required, and participation is limited to 20 people.
- A climate smart event, Dark Skies, will take place at 2 pm on October 28.
- Vicki reported that we collected roughly \$600 for the quilt raffle.
- North Chatham Day takes place October 14. Vicki has been culling books to sell.
- The Library is still collecting hats for Hatsgiving.
- Judy asked about how to access training. Vicki will look into how to access those.
- Vicki will send around requirements for Sexual Harassment training and the Google form to demonstrate completion.

Finance Committee

- Bob reported that we are on budget. We are slightly off on fundraising and haven't spent any of the capital expenditure. He also reminded the Board of the planned timing for the appeal letter process.

Fundraising Committee

- Betsy reported that everything is all set for North Chatham Day.
- Betsy reported that Dale will be starting the wreath sales soon.
- Linda reported that she sold a lot of quilt tickets by posting the information to her Facebook account. The drawing will take place at 1:30 pm on North Chatham Day.

Marketing Committee

Nothing to report

Building & Grounds Committee

Nothing to report

Arts & Culture Subcommittee

- Julie reported on two programs in November:
 - Sunday November 12 at 3 pm — Artist John Morra, Progress: Is That All There Is? At his art studio. Registration required.
 - Sunday November 19 at 1 pm — Cellist Alex Prizgintas, Bach to Rock at the Library.

Live and Learn Subcommittee

- Catherine reported on various programs coming up.
 - October 18th Elder Law
 - Memoir reading October 22nd
 - November 14th energy efficient kitchen appliances
 - Next up will be a presentation on ticks.
 - Cooking soups with Linda in January at Malden Bridge Community Center.
 - Walking through Fire will be given again.
 - A fishing event is planned for next year.
 - A program on NYSERDA home energy efficiency is planned.
 - Catherine asked if we hold any tech hours. Vicki reported that Brian Sadowski staffs the desk to help with tech questions on Mondays for a few hours. Catherine asked the Board about holding a series of programs focused on computer software and hardware. In particular, she would like to hold programs to highlight scams from clicking on suspicious links. She also mentioned that this would be a great grant appeal. The Board expressed a lot of interest in these types of programs.

Personnel Committee

- Kim reported that the Library Director position has been posted and that she received a promising applicant for the position.

Volunteer Committee

- Kim reported the following accomplishments:
 - Lined up volunteers for North Chatham Day.
 - Completed creation of Volunteer Form for volunteer sign-ups (created by Gunnar Grethen-McLaughlin/Monke Man Development).
 - Completed creation of database for form data. Form passively populates database with data. No human intervention is required for people signing up to become part of our database (done by Gunnar Grethen-McLaughlin/Monke Man Development).
 - Communicated with the Trevellyans to have Library web site updated so that there is direct access to volunteer sign up and a link to the form. That will happen this week (week of 10/8/23).
 - Began working with Ellen to promote volunteer sign ups.
- Kim would like input from the Board on the following:
 - All Board members will receive an email with information about signing up as a volunteer. She asked us to promote it to friends and, if you haven't already, fill it out so that you'll be in the system. Volunteers from the past who have not filled out the form are not in the system, so please thank them for past service and encourage them to fill out the form.

Nominating & Governance

- Just a reminder that all trustees are required to complete a minimum of two hours of trustee education annually (Education Law 260-d added by Chapter 468 of the Laws of 2021).
Upcoming events, from MHLS email 8/10:
 - **Trustee Handbook Book Club: Equity, Diversity, Access & Justice** | October 17th, 5:00-6:30PM | [Register](#)
 - **Trustee Handbook Book Club: Financing & Managing Construction Projects** | December 19th, 5:00-6:30PM | [Register](#) (This one would be really good to attend.)

Executive Committee

Nothing to report

New Business

Nothing to report

Randi moved to adjourn. Betsy seconded. All in favor; motion passed.

Next Library Board meeting November 8, 2023, at 7:00 pm.